

Service Output	
Output Form	Output Validity
Radio spectrum license	1 Year
Involved parties	
The partner	The partner's role
Other governmental entities	study the application according to their interests
Service completion location	
<input checked="" type="checkbox"/> Centralized <input type="checkbox"/> Decentralized	
Branches	No
Service completion channels	
<input checked="" type="checkbox"/> Costumer Service office <input type="checkbox"/> Citizens Service Centre <input checked="" type="checkbox"/> TRC website <input type="checkbox"/> National Communication Centre <input checked="" type="checkbox"/> Mobile Application <input checked="" type="checkbox"/> Fax <input checked="" type="checkbox"/> E-mail <input type="checkbox"/> Phone	
Contacts Information	
<input checked="" type="checkbox"/> Phone: 0096265501120 <input checked="" type="checkbox"/> E-mail: Dewan.TRC@TRC.GOV.JO <input checked="" type="checkbox"/> Fax: 0096265690830	
Service delivery times	
<ul style="list-style-type: none"> To contact directly with TRC on the official working days + working hours (from 8:30 am to 15:30 pm). In cases of submitting the application electronically, all days of the week and at all times. 	
KPI's	
KPI	Value of KPI
Waiting average time	0 min
Service delivery average time	46 days
The percentage of errors in service delivery	0.5-1%



هيئة تنظيم قطاع الاتصالات
Telecommunications Regulatory
Commission
الأردن | Jordan

Service Card

Obtain A Radio Spectrum Usage License (Issue, Renewal, or Modification)



@TRCJO



@TRC-Jordan



@trcjo insta

www.trc.gov.jo

Governing legislation

1. Telecommunications Law No. 13/1995 and its amendments.
2. Instructions for issuing, renewing, and amending radio spectrum licenses.
3. Radio spectrum tariff calculation equations and tables.

Service conditions

1. Create an account on the RSMD platform to submit a radio spectrum usage license application.
2. Obtain a certificate of type approval for the equipment.
3. Compliance with the procedures for acquiring the service, the relevant documentation, and the fees.
4. The license renewal application must be submitted before the license validity period expires.

Needed Documents

Document	Department	Document Form
Radio spectrum license application	TRC	Electronic
Network and Coverage Map	Technical Entity	Original/ Electronic
Technical Specifications for the equipment	Manufacturer	Copy/ Electronic
List of all system users with National ID or passport number	Applicant	Copy/ Electronic
Granted Profession certificate	Municipality	Copy/ Electronic
Contract with Governmental Entity if the applicant is foreigner	The related Governmental Entity	Copy/ Electronic
Type approval certificate	TRC	Copy/ Electronic
Company's registration (if applicable)	The related Governmental Entity	Copy/ Electronic

Applicant class

☒ Citizen
 ☐ Resident
 ☒ Business
 ☒ Governmental

Service Stages

Main procedures	Average Time Period
Submit the application electronically in accordance with the required type of service, with all necessary attachments and papers, and initially review it	10-20 Minutes
Issuance of Application fees Invoice	1-5 Minutes
Pay the Application fees	1 Minute -1 Month
A detailed study of the application with conducting the technical analysis	1 day
Coordination with other parties involved (if necessary)	1 Minute -1 Month
Issuance of (license and radio spectrum) fees Invoice	1-5 Minutes
Pay the (license and radio spectrum) fees	1 Minute -1 Month
Issuance the radio frequency license. ASMS will automatically send an email to the applicant with a copy of the license, which will be available on his account	10 Minutes -3 Hours
Coordination with radio spectrum monitoring department (if necessary)	1 week

This information and procedures are provided solely to assist applicants and must be followed in accordance with the TRC's instructions and regulatory provisions

Fees

- 100 JOD (New application Fees)
- 50 JOD (Renewal/Modification application Fees)
- 100 JOD (License issuance fees)
- Radio spectrum fees (varying depending on the type of service and the technical parameters)

Payment Method
 ☒ Cash
 ☒ Electronic